



Financial Statements
December 31, 2022 and 2021

Dubuque County Historical Society

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Independent Auditor's Report

The Board of Directors
Dubuque County Historical Society
Dubuque, Iowa

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of Dubuque County Historical Society (Organization), which comprise the statements of financial position as of December 31, 2022 and 2021, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the financial position of the Organization as of December 31, 2022 and 2021, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*). Our responsibilities under those standards are further described in the Auditor's Responsibilities of the Audit of the Financial Statements section of our report. We are required to be independent of the Organization and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern for one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities of the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued a report dated July 26, 2023 on our consideration of the Organization's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control over financial reporting and compliance.

The image shows a handwritten signature in cursive script that reads "Eide Bailly LLP".

Dubuque, Iowa
July 26, 2023

Dubuque County Historical Society
 Statements of Financial Position
 December 31, 2022 and 2021

	2022	2021
Assets		
Cash and cash equivalents	\$ 1,907,829	\$ 1,524,973
Accounts receivable	81,330	36,645
Grants receivable	216,434	180,605
Promises to give, net	1,126,428	1,396,569
Operating investments	295,453	359,630
Inventory	346,253	294,459
Prepaid expenses and other assets	157,498	29,725
Collections - Note 1	-	-
Property, equipment and exhibits, net	30,571,254	31,547,640
Board-designated endowment investments	2,259,575	2,770,003
Endowment investments	3,354,046	4,062,959
	\$ 40,316,100	\$ 42,203,208
Liabilities and Net Assets		
Accounts payable	\$ 256,862	\$ 110,608
Accrued expenses and other liabilities	405,459	381,949
Deferred revenue	809,984	999,187
Line of credit	1,833,775	1,057,960
Notes payable	614,711	626,377
	3,920,791	3,176,081
Net Assets		
Without donor restrictions		
Undesignated	29,292,050	30,437,966
Designated by the Board for operating reserve	295,453	359,630
Designated by the Board for endowment	2,259,575	2,770,003
	31,847,078	33,567,599
With donor restrictions		
Perpetual in nature	3,736,494	3,725,964
Purpose restrictions	67,757	336,995
Time-restricted for future periods	1,126,428	1,396,569
Underwater endowments	(382,448)	-
	4,548,231	5,459,528
	36,395,309	39,027,127
	\$ 40,316,100	\$ 42,203,208

Dubuque County Historical Society

Statement of Activities

Year Ended December 31, 2022

	2022		
	Without Donor Restrictions	With Donor Restrictions	Total
Revenue, Support, and Gains			
Program service fees			
Museum operations			
Admissions	\$ 2,068,041	\$ -	\$ 2,068,041
Gift shop sales	886,869	-	886,869
Membership dues	393,959	-	393,959
Food and beverage sales	224,765	-	224,765
Tours and historic dining	326,868	-	326,868
Education - admissions	198,328	-	198,328
Net investment return	(543,653)	(708,913)	(1,252,566)
Federal and state contracts and grants	1,033,156	-	1,033,156
Contributions	997,152	497,770	1,494,922
Donated facilities and materials	269,730	-	269,730
Gross special events revenue	40,496	-	40,496
Other income	299,416	-	299,416
Net assets released from restrictions	700,154	(700,154)	-
Total revenue, support, and gains	<u>6,895,281</u>	<u>(911,297)</u>	<u>5,983,984</u>
Expenses			
Program services expense			
Museum operations	5,732,450	-	5,732,450
Collections	1,143,934	-	1,143,934
Education	747,564	-	747,564
Total program services expenses	<u>7,623,948</u>	<u>-</u>	<u>7,623,948</u>
Supporting services expense			
Management and general	681,559	-	681,559
Fundraising and development	310,295	-	310,295
Total supporting services expenses	<u>991,854</u>	<u>-</u>	<u>991,854</u>
Total expenses	<u>8,615,802</u>	<u>-</u>	<u>8,615,802</u>
Change in Net Assets	(1,720,521)	(911,297)	(2,631,818)
Net Assets, Beginning of Year	<u>33,567,599</u>	<u>5,459,528</u>	<u>39,027,127</u>
Net Assets, End of Year	<u>\$ 31,847,078</u>	<u>\$ 4,548,231</u>	<u>\$ 36,395,309</u>

Dubuque County Historical Society

Statement of Activities

Year Ended December 31, 2021

	2021		
	Without Donor Restrictions	With Donor Restrictions	Total
Revenue, Support, and Gains			
Program service fees			
Museum operations			
Admissions	\$ 2,127,100	\$ -	\$ 2,127,100
Gift shop sales	878,330	-	878,330
Membership dues	251,725	-	251,725
Food and beverage sales	180,610	-	180,610
Tours and historic dining	286,782	-	286,782
Education - admissions	133,488	-	133,488
Net investment return	324,261	502,276	826,537
Federal and state contracts and grants	1,795,516	-	1,795,516
Contributions	2,167,992	1,146,783	3,314,775
Donated facilities and materials	278,618	-	278,618
Gross special events revenue	34,006	-	34,006
Other income	110,338	-	110,338
Net assets released from restrictions	580,956	(580,956)	-
Total revenue, support, and gains	<u>9,149,722</u>	<u>1,068,103</u>	<u>10,217,825</u>
Expenses			
Program services expense			
Museum operations	4,996,309	-	4,996,309
Collections	984,442	-	984,442
Education	611,254	-	611,254
Total program services expenses	<u>6,592,005</u>	<u>-</u>	<u>6,592,005</u>
Supporting services expense			
Management and general	462,535	-	462,535
Fundraising and development	450,241	-	450,241
Total supporting services expenses	<u>912,776</u>	<u>-</u>	<u>912,776</u>
Total expenses	<u>7,504,781</u>	<u>-</u>	<u>7,504,781</u>
Change in Net Assets	1,644,941	1,068,103	2,713,044
Net Assets, Beginning of Year	<u>31,922,658</u>	<u>4,391,425</u>	<u>36,314,083</u>
Net Assets, End of Year	<u>\$ 33,567,599</u>	<u>\$ 5,459,528</u>	<u>\$ 39,027,127</u>

Dubuque County Historical Society
Statement of Functional Expenses
Year Ended December 31, 2022

	Program Services				Supporting Services		
	Museum Operations	Collections	Education	Total	Management and General	Fundraising and Development	Total
Salaries and wages	\$ 1,164,593	\$ 549,051	\$ 547,600	\$ 2,261,244	\$ 419,846	\$ 222,408	\$ 2,903,498
Employee benefits	113,306	53,419	53,278	220,003	40,848	21,639	282,490
Payroll taxes	109,106	51,438	51,302	211,846	39,334	20,837	272,017
Food, beverage and gift shop	717,973	-	-	717,973	-	-	717,973
Professional fees	94,513	12,195	30,044	136,752	46,411	45,411	228,574
Collections and archives	-	99,533	-	99,533	-	-	99,533
Events	117,342	-	-	117,342	-	-	117,342
Exhibits and other projects	17,548	-	65,340	82,888	-	-	82,888
Advertising	191,660	-	-	191,660	-	-	191,660
Maintenance	143,788	-	-	143,788	-	-	143,788
Donated facilities and materials	269,730	-	-	269,730	-	-	269,730
Utilities	360,239	242,159	-	602,398	-	-	602,398
Office and other expenses	352,359	-	-	352,359	51,284	-	403,643
Miscellaneous	149,179	12,872	-	162,051	14,759	-	176,810
Interest	-	-	-	-	69,077	-	69,077
Depreciation	1,931,114	123,267	-	2,054,381	-	-	2,054,381
Total expenses	\$ 5,732,450	\$ 1,143,934	\$ 747,564	\$ 7,623,948	\$ 681,559	\$ 310,295	\$ 8,615,802

Dubuque County Historical Society
Statement of Functional Expenses
Year Ended December 31, 2021

	Program Services				Supporting Services		
	Museum Operations	Collections	Education	Total	Management and General	Fundraising and Development	Total
Salaries and wages	\$ 952,719	\$ 468,471	\$ 450,023	\$ 1,871,213	\$ 256,081	\$ 300,015	\$ 2,427,309
Employee benefits	91,540	45,012	43,239	179,791	24,605	28,826	233,222
Payroll taxes	69,273	34,063	32,722	136,058	18,620	21,814	176,492
Food, beverage and gift shop	616,407	-	-	616,407	-	-	616,407
Professional fees	37,900	2,553	5,709	46,162	39,736	99,586	185,484
Collections and archives	-	95,534	-	95,534	-	-	95,534
Events	88,511	-	-	88,511	-	-	88,511
Exhibits and other projects	19,328	-	79,561	98,889	-	-	98,889
Advertising	171,131	-	-	171,131	-	-	171,131
Maintenance	101,161	-	-	101,161	-	-	101,161
Donated facilities and materials	278,618	-	-	278,618	-	-	278,618
Utilities	282,898	210,927	-	493,825	-	-	493,825
Office and other expenses	258,682	-	-	258,682	37,546	-	296,228
Miscellaneous	135,039	4,615	-	139,654	1,557	-	141,211
Interest	-	-	-	-	84,390	-	84,390
Depreciation	1,893,102	123,267	-	2,016,369	-	-	2,016,369
Total expenses	\$ 4,996,309	\$ 984,442	\$ 611,254	\$ 6,592,005	\$ 462,535	\$ 450,241	\$ 7,504,781

Dubuque County Historical Society

Statements of Cash Flows

Years Ended December 31, 2022 and 2021

	2022	2021
Operating Activities		
Change in net assets	\$ (2,631,818)	\$ 2,713,044
Adjustments to reconcile change in net assets to net cash from (used for) operating activities		
Depreciation	2,054,381	2,016,369
Realized and unrealized (gain) loss on operating investments	69,435	(34,978)
Endowment net investment loss (return)	1,192,228	(783,868)
Changes in operating assets and liabilities		
Accounts and grants receivable	(80,514)	(93,458)
Promises to give, net	270,141	(836,750)
Inventory	(51,794)	124,000
Prepaid expenses and other assets	(127,773)	550
Accounts payable	146,254	(241,814)
Accrued expenses and other liabilities	23,510	35,382
Deferred revenue	(189,203)	653,394
Refundable advance - Paycheck Protection Program	-	(10,000)
Net Cash from (used for) Operating Activities	674,847	3,541,871
Investing Activities		
Withdrawal from endowment	-	184,178
Proceeds from sales of operating investments	625,692	448,378
Purchases of investments	(603,837)	(854,357)
Purchases of property, equipment and exhibits	(1,077,995)	(1,719,038)
Net Cash from (used for) Investing Activities	(1,056,140)	(1,940,838)
Financing Activities		
Net borrowings (repayments) on line of credit	775,815	(1,532,040)
Proceeds from issuance of note	-	476,377
Principal payments on note	(11,666)	(486,190)
Net Cash from (used for) Financing Activities	764,149	(1,541,853)
Net Change in Cash and Cash Equivalents	382,856	59,180
Cash and Cash Equivalents, Beginning of Year	1,524,973	1,465,793
Cash and Cash Equivalents, End of Year	\$ 1,907,829	\$ 1,524,973
Supplemental Disclosure of Cash Flow Information		
Cash paid during the year for interest	\$ 69,077	\$ 84,390

Note 1 - Principal Activity and Significant Accounting Policies

Organization

Dubuque County Historical Society d/b/a National Mississippi River Museum & Aquarium and National Rivers Hall of Fame (the Organization) owns and/or operates the National Mississippi River Museum & Aquarium, the National Rivers Hall of Fame, RiverWorks Discovery, and the Mathias Ham Historical Site in Dubuque County, Iowa. The mission of the Dubuque County Historical Society is to inspire stewardship by creating educational experiences where history and rivers come alive. The Organization fulfills its mission by focusing efforts in these primary service areas:

Museum Operations – The Organization utilizes exhibits and animals to depict the regional history and culture for visitors.

Collections – Various collections and artifacts are preserved to interpret the rich history of the region, Mississippi, and rivers of America.

Education – The Organization strives to educate engaged citizens on the history and culture of the region and rivers of America.

The Organization operates in the tri-state area of northeastern Iowa, southwest Wisconsin, and northwest Illinois. Due to this, the Organization's operations are dependent on this region's economic condition.

Cash and Cash Equivalents

All cash and highly liquid financial instruments with original maturities of three months or less, which are neither held for nor restricted by donors for long-term purposes, are considered to be cash and cash equivalents. Cash and highly liquid financial instruments restricted to building projects, endowments that are perpetual in nature, or other long-term purposes are excluded from this definition.

Receivables and Credit Policies

Accounts receivable consist primarily of noninterest-bearing amounts due from customers for events. Allowance for uncollectable accounts receivable is determined based on historical experience, an assessment of economic conditions, and a review of subsequent collections. Accounts receivable are written off when deemed uncollectable. At December 31, 2022 and 2021, there was no allowance.

Receivables from contracts with customers are reported as accounts receivable in the accompanying statements of financial position. Accounts receivable as of January 1, 2021 was \$15,420. Contract liabilities are reported as deferred revenue in the accompanying statements of financial position. Deferred revenue from contracts with customers and from grants as of January 1, 2021 was \$345,793.

Grants receivable consist of amounts due from granting agencies for expenses the Organization has already incurred but has not yet been reimbursed for.

Promises to Give

The Organization records unconditional promises to give that are expected to be collected within one year at net realizable value. Unconditional promises to give expected to be collected in future years are initially recorded at fair value using present value techniques incorporating risk-adjusted discount rates (3% for 2022 and 2021) designed to reflect the assumptions market participants would use in pricing the asset. In subsequent years, amortization of the discounts is included in contribution revenue in the statements of activities. Allowance for uncollectible promises to give is determined based on historical experience, an assessment of economic conditions, and a review of subsequent collections. Promises to give are written off when deemed uncollectible. At December 31, 2022 and 2021, the allowance was \$24,309 and \$30,269.

Collections

The Organization's collections, which were acquired through purchases and contributions, are not recognized as assets in the statements of financial position. Purchases of collection items are recorded as decreases in net assets without donor restrictions in the year in which the items are acquired, or as decreases in net assets with donor restrictions if the assets used to purchase the items are restricted by donors. The Organization's collections are made up of artifacts of historical significance, art objects, and similar assets held for educational, research, and curatorial purposes. Each of the items is cataloged, preserved, and cared for, and activities verifying their existence and assessing their condition are performed continuously. The collections are subject to a policy that requires proceeds from their sales to be used for the acquisition of new collection items, the direct care of existing collections, or both. The Organization defines direct care expenditures as costs incurred to enhance the life, usefulness and quality of the collection. Proceeds from deaccessions or insurance recoveries are reflected as increases in the appropriate net asset classes. In 2022, the deaccessioning review process successfully removed 857 objects from the permanent collection through disposal or donation to other organizations. An additional 65 objects were approved for deaccession by the end of 2022 but remained onsite as of December 31, 2022.

Inventory

Inventory is comprised of program-related merchandise held for sale in the gift shop and concession stand and is stated at the lower of cost or net realizable value determined by the first-in first-out method. No allowance for inventory obsolescence has been recorded.

Property, Equipment and Exhibits

Property, equipment and exhibits additions over \$5,000 are recorded at cost, or if donated, at fair value on the date of donation. Depreciation and amortization are computed using the straight-line method over the estimated useful lives of the assets ranging from five to forty years, or in the case of capitalized leased assets or leasehold improvements, the lesser of the useful life of the asset or the lease term. When assets are sold or otherwise disposed of, the cost and related depreciation or amortization are removed from the accounts, and any resulting gain or loss is included in the statements of activities. Costs of maintenance and repairs that do not improve or extend the useful lives of the respective assets are expensed currently.

The carrying values of property, equipment and exhibits are reviewed for impairment whenever events or circumstances indicate that the carrying value of an asset may not be recoverable from the estimated future cash flows expected to result from its use and eventual disposition. When considered impaired, an impairment loss is recognized to the extent carrying value exceeds the fair value of the asset. There were no indicators of asset impairment during the years ended December 31, 2022 and 2021.

Beneficial Interest in Assets Held by Community Foundation

The Organization established an endowment fund that is perpetual in nature (the Fund) under the Community Foundation of Greater Dubuque's (CFGD) program and named itself beneficiary. The Organization granted variance power to CFGD which allows CFGD to modify any condition or restriction on its distributions for any specified charitable purpose or to any specified organization if, in the sole judgment of CFGD's Board of Directors, such restriction or condition becomes unnecessary, incapable of fulfillment, or inconsistent with the charitable needs of the community. The Fund is held and invested by CFGD for the benefit of the Organization and is reported at fair value in the statements of financial position (included with investments), with trust distributions and changes in fair value recognized as net investment return in the statements of activities.

The CFGD also holds funds that are contributed by individual donors for the benefit of the Organization. It should be noted, however, that the CFGD has variance power, which allows the CFGD to modify the donor's stipulations under certain circumstances as they monitor the changing needs of the community. These funds are not recorded as an asset on the financial statements of the Organization. These funds that are held by the CFGD and are permanently endowed for the support of the Organization were \$1,738,602 and \$2,127,066 at December 31, 2022 and 2021.

Investments

Investment purchases are recorded at cost, or if donated, at fair value on the date of donation. Thereafter, investments are reported at their fair values in the statements of financial position. Net investment return/(loss) is reported in the statements of activities and consists of interest and dividend income, realized and unrealized capital gains and losses, less external investment expenses.

Net Assets

Net assets, revenues, gains, and losses are classified based on the existence or absence of donor or grantor restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions – Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. The governing board has designated, from net assets without donor restrictions, net assets for an operating reserve and a board-designated endowment.

Net Assets With Donor Restrictions – Net assets subject to donor (or certain grantor) restrictions. Some restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor or grantor. Other restrictions are perpetual in nature, where the donor or grantor stipulates that resources be maintained in perpetuity. The Organization reports contributions restricted by donors or grantors as increases in net assets without donor restrictions if the restrictions expire (that is, when a stipulated time restriction ends or purpose restriction is accomplished) in the reporting period in which the revenue is recognized. All other restricted contributions are reported as increases in net assets with donor restrictions, depending on the nature of the restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

Revenue and Revenue Recognition

The Organization recognizes revenue from ticket sales at the time of admission. Membership dues collected, which are nonrefundable, are recognized as revenue ratably over the period to which the dues relate. Dues collected in advance are recorded as deferred revenue until they are earned. Gift shop sales, and food and beverage sales are recognized at the time of purchase. Tours and historic dining revenue is recognized when the services are provided. The Organization records special events revenue equal to the fair value of direct benefits to donors, and contribution income for the excess received when the event takes place.

The Organization recognizes contributions when cash, securities or other assets; an unconditional promise to give; or a notification of a beneficial interest is received. Conditional promises to give – that is, those with a measurable performance or other barrier and a right or return – are not recognized until the conditions on which they depend have been met.

A portion of the Organization’s revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Organization has incurred expenditures in compliance with specific contract or grant provisions. Amounts received prior to incurring qualifying expenditures are reported as deferred revenue in the statements of financial position.

Donated Services and In-Kind Contributions

Volunteers contribute significant amounts of time to the Organization’s program services, administration, and fundraising and development activities; however, the financial statements do not reflect the value of these contributed services because they do not meet recognition criteria prescribed by generally accepted accounting principles. Donated materials and facilities are recorded at fair value at the date of donation (Note 11).

Advertising Costs

Advertising costs are expensed as incurred and approximated \$192,000 and \$171,000 during the years ended December 31, 2022 and 2021.

Functional Allocation of Expenses

The costs of program and supporting services activities have been summarized on a functional basis in the statements of activities. The statements of functional expenses present the natural classification detail of expenses by function. Accordingly, certain costs have been allocated among the programs and supporting services benefited. The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include utilities and depreciation, which are allocated based on estimated use.

Income Taxes

The Organization has been recognized by the Internal Revenue Service (IRS) as exempt from federal income taxes under Section 501(a) of the Internal Revenue Code as organizations described in Section 501(c)(3), qualifies for the charitable contribution deduction under Section 170(b)(1)(A)(vi), and has been determined not to be a private foundation under Section 509(a)(1). The Organization is annually required to file a Return of Organization Exempt from Income Tax (Form 990) with the IRS. In addition, the Organization is subject to income tax on net income that is derived from business activities that are unrelated to its exempt purposes. Dubuque County Historical Society files an Exempt Organization Business Income Tax Return (Form 990-T) with the IRS to report its unrelated business taxable income.

The Organization believes that it has appropriate support for any tax positions taken affecting its annual filing requirements, and as such, does not have any uncertain tax positions that are material to the financial statements. The Organization would recognize future accrued interest and penalties related to unrecognized tax benefits and liabilities in income tax expense if such interest and penalties are incurred.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates and those differences could be material.

Financial Instruments and Credit Risk

Deposit concentration risk is managed by placing cash in financial institutions believed to be creditworthy. At times, amounts on deposit may exceed insured limits. To date, the Organization has not experienced losses in any of these accounts. Credit risk associated with accounts receivable, grants receivable, and promises to give is considered to be limited due to high historical collection rates and because substantial portions of the outstanding amounts are due from Board members, governmental agencies and foundations supportive of the Organization's mission.

Concentration of Credit Risk

The Organization maintains its cash in bank deposit accounts which exceed federally insured limits. Accounts are guaranteed by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000 per depositor, per insured bank, for each account ownership category. At December 31, 2022 and 2021, the Organization had \$1,744,161 and \$1,081,808 in excess of FDIC-insured limits.

Change in Accounting Principle

As of January 1, 2022, the Organization adopted the provisions of Accounting Standards Update (ASU) 2020-07, *Not-for-Profit Entities (Topic 958) Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets*. The standard requires enhanced presentation and disclosure of contributed nonfinancial assets. Management has adopted the amendments of this update on a retrospective basis, because it provides increased and more transparent disclosure around contributed nonfinancial assets.

Subsequent Events

Subsequent events have been evaluated through July 26, 2023, the date the financial statements were available to be issued.

Note 2 - Liquidity and Availability

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the statement of financial position date, comprise the following:

	2022	2021
Cash and cash equivalents	\$ 1,907,829	\$ 1,524,973
Accounts receivable	81,330	36,645
Grants receivable	216,434	180,605
Promises to give, net	511,877	535,487
Operating investments	295,453	359,630
Endowment spending-rate distributions and appropriations	298,921	-
Financial assets available to meet general expenditures within one year	\$ 3,311,844	\$ 2,637,340

Endowment funds consist of donor-restricted endowments and funds designated by the board as endowments. Income from donor-restricted endowments is available for general use. Donor-restricted endowment funds are not available for general expenditure.

The board-designated endowment annual target spending rate is five percent. Although the Organization does not intend to spend from this board-designated endowment (other than amounts appropriated for general expenditure as part of the Board’s annual budget approval and appropriation), these amounts could be made available if necessary. An amount for 2021 was not calculated due to less than favorable market conditions.

As part of a liquidity management plan, cash in excess of daily requirements is invested in money market and short-term investments. The Board designates a portion of investments as operating reserve to approximate five percent of the trailing five-year average of the total investment portfolio.

Note 3 - Fair Value Measurements and Disclosures

The Organization has determined the fair value of certain assets and liabilities in accordance with generally accepted accounting principles, which provides a framework for measuring fair value.

Fair value is defined as the exchange price that would be received for an asset or paid to transfer a liability (an exit price) in the principal or most advantageous market for the asset or liability in an orderly transaction between market participants on the measurement date. Valuation techniques should maximize the use of observable inputs and minimize the use of unobservable inputs. A fair value hierarchy has been established, which prioritizes the valuation inputs into three broad levels.

Level 1 inputs consist of quoted prices (unadjusted) in active markets for identical assets or liabilities that can be accessed at the reporting date. Level 2 inputs are inputs other than quoted prices included within Level 1 that are observable for the related asset or liability, either directly or indirectly. These include quoted prices for similar assets or liabilities in active markets, quoted prices for identical or similar assets or liabilities in markets that are not active, inputs other than quoted prices that are observable for the asset or the liability and market-corroborated inputs. Level 3 inputs are unobservable inputs related to the asset or liability. In these situations, inputs are developed using the best information in the circumstances.

In some cases, the inputs used to measure the fair value of an asset or a liability might be categorized within different levels of the fair value hierarchy. In those cases, the fair value measurement is categorized in its entirety in the same level of the fair value hierarchy as the lowest level input that is significant to the entire measurement. Assessing the significance of a particular input to entire measurement requires judgment, taking into account factors specific to the asset or liability. The categorization of an asset within the hierarchy is based upon the pricing transparency of the asset and does not necessarily correspond to our assessment of the quality, risk, or liquidity profile of the asset or liability.

A significant portion of investments are classified within Level 1 because they are comprised of stocks and mutual funds with readily determinable fair values based on daily redemption values. The fair value of beneficial interest in assets held by the community foundation is based on the fair value of fund investments reported by the community foundation. These are considered Level 3 measurements.

Dubuque County Historical Society

Notes to Financial Statements

December 31, 2022 and 2021

The following table presents assets measured at fair value on a recurring basis at December 31, 2022:

	Total	Fair Value Measurements at Report Date Using		
		Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
<u>December 31, 2022</u>				
Operating investments				
Money market (at cost)	\$ 10,728	\$ -	\$ -	\$ -
Fixed income mutual fund	57,968	57,968	-	-
Equity mutual fund	187,762	187,762	-	-
Stocks	38,320	38,320	-	-
Beneficial interest in net assets held by community foundation	675	-	-	675
	<u>\$ 295,453</u>	<u>\$ 284,050</u>	<u>\$ -</u>	<u>\$ 675</u>
Board-designated endowment investments				
Money market (at cost)	\$ 82,042	\$ -	\$ -	\$ -
Fixed income mutual fund	443,326	443,326	-	-
Equity mutual fund	1,435,977	1,435,977	-	-
Stocks	293,065	293,065	-	-
Beneficial interest in net assets held by community foundation	5,165	-	-	5,165
	<u>\$ 2,259,575</u>	<u>\$ 2,172,368</u>	<u>\$ -</u>	<u>\$ 5,165</u>
Endowment investments				
Money market (at cost)	\$ 121,781	\$ -	\$ -	\$ -
Fixed income mutual fund	658,061	658,061	-	-
Equity mutual fund	2,131,520	2,131,520	-	-
Stocks	435,017	435,017	-	-
Beneficial interest in net assets held by community foundation	7,667	-	-	7,667
	<u>\$ 3,354,046</u>	<u>\$ 3,224,598</u>	<u>\$ -</u>	<u>\$ 7,667</u>

Dubuque County Historical Society

Notes to Financial Statements

December 31, 2022 and 2021

The following table presents assets measured at fair value on a recurring basis at December 31, 2021:

	Total	Fair Value Measurements at Report Date Using		
		Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
<u>December 31, 2021</u>				
Operating investments				
Money market (at cost)	\$ 30,375	\$ -	\$ -	\$ -
Fixed income mutual fund	56,217	56,217	-	-
Equity mutual fund	222,279	222,279	-	-
Stocks	49,927	49,927	-	-
Beneficial interest in net assets held by community foundation	832	-	-	832
	<u>\$ 359,630</u>	<u>\$ 328,423</u>	<u>\$ -</u>	<u>\$ 832</u>
Board-designated endowment investments				
Money market (at cost)	\$ 233,955	\$ -	\$ -	\$ -
Fixed income mutual fund	433,004	433,004	-	-
Equity mutual fund	1,712,079	1,712,079	-	-
Stocks	384,560	384,560	-	-
Beneficial interest in net assets held by community foundation	6,405	-	-	6,405
	<u>\$ 2,770,003</u>	<u>\$ 2,529,643</u>	<u>\$ -</u>	<u>\$ 6,405</u>
Endowment investments				
Money market (at cost)	\$ 343,159	\$ -	\$ -	\$ -
Fixed income mutual fund	635,117	635,117	-	-
Equity mutual fund	2,511,228	2,511,228	-	-
Stocks	564,062	564,062	-	-
Beneficial interest in net assets held by community foundation	9,393	-	-	9,393
	<u>\$ 4,062,959</u>	<u>\$ 3,710,407</u>	<u>\$ -</u>	<u>\$ 9,393</u>

Dubuque County Historical Society

Notes to Financial Statements

December 31, 2022 and 2021

Below is a reconciliation of the beginning and ending balance of assets measured at fair value on a recurring basis using significant unobservable inputs (Level 3) for the years ended December 31, 2022 and 2021:

	<u>2022</u>	<u>2021</u>
Beneficial Interest in Net Assets Held by Community Foundation:		
Beginning Balance	\$ 16,630	\$ 14,858
Net investment return	(2,423)	2,342
Distributions	<u>(700)</u>	<u>(570)</u>
Ending Balance	<u>\$ 13,507</u>	<u>\$ 16,630</u>

Note 4 - Promises to Give

Unconditional promises to give are estimated to be collected as follows at December 31, 2022 and 2021:

	<u>2022</u>	<u>2021</u>
Within one year	\$ 511,877	\$ 535,487
In one to five years	<u>703,557</u>	<u>977,960</u>
	1,215,434	1,513,447
Less discount to net present value at 3%	(64,697)	(86,609)
Less allowance for uncollectable promises to give	<u>(24,309)</u>	<u>(30,269)</u>
	<u>\$ 1,126,428</u>	<u>\$ 1,396,569</u>

At December 31, 2022, 8 donors accounted for 36% of total contributions and 3 donors account for 57% of promises to give. At December 31, 2021, 9 donors accounted for 75% of total contributions, and 4 donors account for 74% of promises to give.

Note 5 - Property, Equipment and Exhibits

Property, equipment and exhibits consists of the following:

	2022	2021
Land and non-depreciable land improvements	\$ 3,211,147	\$ 3,211,147
Land improvements	2,270,139	2,245,175
Buildings and improvements	32,725,104	32,679,591
Equipment	859,492	803,176
Exhibits	21,145,618	20,990,577
Construction in progress	1,188,494	392,331
	61,399,994	60,321,997
Less accumulated depreciation	(30,828,740)	(28,774,357)
	\$ 30,571,254	\$ 31,547,640

Note 6 - Notes Payable

Notes payable consists of the following at December 31, 2022 and 2021:

	2022	2021
Note payable, due in monthly installments of \$641 beginning December 7, 2022, plus interest at 2.75% to June 7, 2050, secured by assets of the Organization	\$ 150,000	\$ 150,000
3.25% note payable, principal and any accumulated interest due on February 12, 2026, secured by unconditional donor funds	464,711	476,377
	\$ 614,711	\$ 626,377

Future maturities of notes payable are as follows:

<u>Years Ending December 31,</u>	
2023	\$ -
2024	-
2025	259
2026	468,331
2027	3,720
Thereafter	<u>142,401</u>
	<u>\$ 614,711</u>

Note 7 - Line of Credit

The Organization has a \$3,500,000 revolving line of credit with a bank, secured by property. Accrued interest and principal are due at maturity (February 12, 2024). Borrowings under the line incur interest at the Wall Street Journal prime rate less 0.5%, not to be less than 2.75% (7.75% at December 31, 2022 and 3.5% at December 31, 2021). The agreement requires the Organization to comply with certain financial and non-financial covenants.

Note 8 - Endowments

The Organization’s endowment (the Endowment) consists of approximately 10 individual funds established by donors to provide annual funding for general operations. The Endowment also includes certain net assets without donor restrictions that have been designated for endowment by the Board of Directors.

The Board of Directors has interpreted the Iowa Uniform Prudent Management of Institutional Funds Act (UPMIFA) as requiring the preservation of the fair value of the original gift as of the date of the donor-restricted endowment funds, unless there are explicit donor stipulations to the contrary. At December 31, 2022 and 2021, there were no such donor stipulations. As a result of this interpretation, the Organization retains in perpetuity (a) the original value of initial and subsequent gift amounts (including promises to give net of discount and allowance for doubtful accounts) donated to the Endowment and (b) any accumulations to the Endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added. Donor-restricted amounts not retained in perpetuity are subject to appropriation for expenditure in a manner consistent with the standard of prudence prescribed by UPMIFA. The following factors are considered in making a determination to appropriate or accumulate donor-restricted endowment funds:

- The duration and preservation of the fund
- The purposes of the organization and the donor-restricted endowment fund
- General economic conditions
- The possible effect of inflation and deflation
- The expected total return from income and the appreciation of investments
- Other resources of the organization
- The investment policies of the organization

Dubuque County Historical Society

Notes to Financial Statements

December 31, 2022 and 2021

As of December 31, 2022, endowment net asset composition by type of fund is as follows:

	Without Donor Restriction	With Donor Restrictions	Total
<u>December 31, 2022</u>			
Board-Designated Endowment Funds	\$ 2,259,575	\$ -	\$ 2,259,575
Donor-Restricted Endowment Funds			
Original donor-restricted gift amount and amounts required to be maintained in perpetuity by donor	-	3,736,494	3,736,494
Accumulated investment losses	-	(382,448)	(382,448)
	<u>\$ 2,259,575</u>	<u>\$ 3,354,046</u>	<u>\$ 5,613,621</u>

As of December 31, 2021, endowment net asset composition by type of fund is as follows:

	Without Donor Restriction	With Donor Restrictions	Total
<u>December 31, 2021</u>			
Board-Designated Endowment Funds	\$ 2,770,003	\$ -	\$ 2,770,003
Donor-Restricted Endowment Funds			
Original donor-restricted gift amount and amounts required to be maintained in perpetuity by donor	-	3,725,964	3,725,964
Accumulated investment gains	-	336,995	336,995
	<u>\$ 2,770,003</u>	<u>\$ 4,062,959</u>	<u>\$ 6,832,962</u>

From time to time, certain donor-restricted endowment funds may have fair values less than the amount required to be maintained by donors or by law (underwater endowments). The Organization has interpreted UPMIFA to permit spending from underwater endowments in accordance with prudent measures required under law. At December 31, 2022, funds with original gift values of \$3,736,494, fair values of \$3,354,046, and deficiencies of \$382,448 were reported in net assets with donor restrictions. These deficiencies, which the Organization believes are temporary, resulted from unfavorable market fluctuations in the past year. The Board determined that continued appropriation during fiscal year ended December 31, 2022 was not prudent and no appropriation was made. At December 31, 2021, there were no underwater endowments.

Investment and Spending Policies

The Organization's endowment assets are commingled with its other investments. Under its investment policy, as approved by the board of directors, the assets are invested in a manner that will help to ensure that the assets are managed in the best interest of the Organization and at the most economical cost. The primary goal of the Organization's investment assets is to achieve long-term real rate-of-return growth. The Organization relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). A significant portion of the funds are invested to seek growth of principal over time.

According to the investment policy, at a minimum, over rolling three to five-year periods, the total expected return of the investment portfolio should exceed comparable benchmarks by 0.25%. Actual returns in any given year may vary from this amount. The Organization can assume an above-average degree of fluctuation in the return to maintain the purchasing power of the investments. Specifically relating to endowments, the investment policy states that principal in permanently restricted endowment funds shall not be invaded for any reason other than to satisfy the requirements of applicable law, which would otherwise deprive the Organization of its tax-exempt and/or public charity status. The principal in board-designated endowment funds can be utilized for short-term cash needs with approval of the Board.

An endowment spending-rate formula is used to determine the maximum amount to spend from the Endowment, including those endowments deemed to be underwater, each year. The rate, determined and adjusted from time to time by the Board of Directors, is applied to the total year-end value averaging over the trailing 20 quarters. During 2022 and 2021, the spending rate maximum was 5.0 percent. In establishing this policy, the Board of Directors considered the long-term expected return on the Endowment and set the rate with the objective of maintaining the purchasing power of the Endowment over time.

Changes in endowment net assets for the years ended December 31, 2022 are as follows:

	Without Donor Restriction	With Donor Restrictions	Total
Endowment Net Assets, Beginning of Year	\$ 2,770,003	\$ 4,062,959	\$ 6,832,962
Investment Return, Net	(483,315)	(708,913)	(1,192,228)
Contributions	597,152	-	597,152
Other Changes			
Distribution from board-designated endowment	(624,265)	-	(624,265)
Endowment Net Assets, End of Year	<u>\$ 2,259,575</u>	<u>\$ 3,354,046</u>	<u>\$ 5,613,621</u>

Dubuque County Historical Society

Notes to Financial Statements

December 31, 2022 and 2021

Changes in endowment net assets for the years ended December 31, 2021 are as follows:

	Without Donor Restriction	With Donor Restrictions	Total
Endowment Net Assets, Beginning of Year	\$ 2,099,487	\$ 3,744,861	\$ 5,844,348
Investment Return, Net	281,592	502,276	783,868
Contributions	848,078	-	848,078
Appropriation of Endowment Assets Pursuant to Spending-Rate Policy	(103,256)	(184,178)	(287,434)
Other Changes			
Distribution from board-designated endowment	(355,898)	-	(355,898)
Endowment Net Assets, End of Year	<u>\$ 2,770,003</u>	<u>\$ 4,062,959</u>	<u>\$ 6,832,962</u>

Note 9 - Net Assets with Donor Restrictions

Net assets with donor restrictions are restricted for the following purposes or periods.

	2022	2021
Subject to Expenditure for Specified Purpose		
Education	\$ 67,757	\$ -
Subject to the Passage of Time		
Promises to give that are not restricted by donors, but which are unavailable for expenditure until due	1,126,428	1,396,569
	<u>1,194,185</u>	<u>1,396,569</u>
Endowments		
Subject to appropriation and expenditure when a specified event occurs		
Restricted by donors for		
Available for general use	-	336,995
Perpetual in nature, earnings from which are subject to endowment spending policy appropriation		
General use	3,736,494	3,725,964
Underwater endowments	(382,448)	-
	<u>3,354,046</u>	<u>3,725,964</u>
Total endowments	<u>3,354,046</u>	<u>4,062,959</u>
	<u>\$ 4,548,231</u>	<u>\$ 5,459,528</u>

Net assets were released from donor restrictions by incurring expenses satisfying the restricted purpose or by occurrence of the passage of time or other events specified by the donors as follows:

	2022	2021
Expiration of Time Restrictions	\$ 700,154	\$ 310,033
Satisfaction of Purpose Restrictions		
Exhibits	-	65,459
Education	-	21,286
	700,154	396,778
Restricted-purpose Spending-rate Distributions and Appropriations		
General use	-	184,178
	<u>\$ 700,154</u>	<u>\$ 580,956</u>

Note 10 - Employee Benefits

The Organization sponsors a tax-deferred annuity plan (the Plan) qualified under IRC Section 403(b) covering substantially all full-time employees. The plan provides that after 90 days of employment, employees may voluntarily contribute up to the maximum contribution allowed by the IRS. For any eligible employee working 1,000 hours or more during the calendar year, the Organization will match 50% of the deferral up to a total of 4% of their compensation. During the years ended December 31, 2022 and 2021, the Organization matched employee voluntary contributions resulting in contributions to the plan of \$55,495 and \$47,970.

Note 11 - Donated Facilities and Materials

The value of donated facilities and materials received are reported on the statements of activities (Museum Operations) and are as follows:

	2022	2021
Rent	\$ 211,102	\$ 204,953
Auction and raffle items	58,628	73,665
	<u>\$ 269,730</u>	<u>\$ 278,618</u>

Rent represents riverfront property and the Ham House. The Organization has entered into long-term agreements to use these properties for programing in exchange for nominal monetary consideration.

Auction and raffle items are used in fundraising services.

All donated facilities and materials received during the years ended December 31, 2022 and 2021 were unrestricted and are recognized at fair value based on current rates for similar goods or rates of similar properties in the respective areas.

Note 12 - Related Party Transactions

During the years ended December 31, 2022 and 2021, construction services totaling \$5,773 and \$352,707, respectively, were purchased from a company owned by a family member of a Board of Director. At December 31, 2022 and 2021, Board members had promises to give balances totaling \$33,509 and \$216,486.



Independent Auditor’s Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

To the Board of Directors
Dubuque County Historical Society
Dubuque, Iowa

We have audited in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Dubuque County Historical Society (Organization), which comprise the Organization’s statement of financial position as of December 31, 2022, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements and have issued our report thereon dated July 26, 2023.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Organization’s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization’s internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization’s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We identified a certain deficiency in internal control, described in the accompanying schedule of findings and questioned costs as item 2022-001 that we consider to be a significant deficiency.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Organization's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Dubuque County Historical Society's Response to Finding

Government Auditing Standards requires the auditor to perform limited procedures on the Organization's response to the finding identified in our audit and described in the accompanying schedule of findings and questioned costs. The Organization's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Dubuque, Iowa
July 26, 2023



Independent Auditor’s Report on Compliance for the Major Federal Program; Report on Internal Control Over Compliance; and Report on the Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

To the Board of Directors
Dubuque County Historical Society
Dubuque, Iowa

Report on Compliance for the Major Federal Program

Opinion on the Major Federal Program

We have audited Dubuque County Historical Society’s (Organization) compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on the Organization’s major federal program for the year ended December 31, 2022. The Organization’s major federal program is identified in the summary of auditor’s results section of the accompanying schedule of findings and questioned costs.

In our opinion, Dubuque County Historical Society complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended December 31, 2022.

Basis for Opinion on the Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor’s Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Organization and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for the major federal program. Our audit does not provide a legal determination of the Organization’s compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the Organization's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Organization's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Organization's compliance with the requirements of the major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Organization's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the Organization's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of Dubuque County Historical Society as of and for the year ended December 31, 2022, and have issued our report thereon dated July 26, 2023, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the financial statements as a whole.



Dubuque, Iowa
July 26, 2023

Dubuque County Historical Society
 Schedule of Expenditures of Federal Awards
 Year Ended December 31, 2022

<u>Federal Grantor/Pass-Through Grantor/Program or Cluster Title</u>	<u>Federal Financial Assistance Listing</u>	<u>Pass-through Entity Identifying Number</u>	<u>Expenditures</u>
National Endowment for the Humanities Promotion of the Humanities Challenge Grants	45.130		\$ 750,000
Museums for America	45.301		<u>73,172</u>
Total Federal Financial Assistance			<u><u>\$ 823,172</u></u>

Note 1 - Basis of Presentation

The accompanying schedule of expenditures of federal awards (the schedule) includes the federal grant activity of Dubuque County Historical Society (Organization) under programs of the federal government for the year ended December 31, 2022. The information is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the schedule presents only a selected portion of the operations of the Organization, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the Organization.

Note 2 - Significant Accounting Policies

Expenditures reported in the schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. No federal financial assistance has been provided to a subrecipient.

Note 3 - Indirect Cost Rate

The Organization has elected to use the 10% de minimis cost rate.

Note 4 - Endowment Funds

Uniform Guidance states that the cumulative balance of federal awards for endowment funds, which are federally restricted, are considered awards expended in each year in which the funds are restricted. The amount restricted at December 31, 2022 and reported as expenditures in the schedule is \$750,000.

Section I – Summary of Auditor’s Results

FINANCIAL STATEMENTS

Type of auditor's report issued	Unmodified
Internal control over financial reporting	
Material weaknesses identified	No
Significant deficiencies identified not considered to be material weaknesses	Yes
Noncompliance material to financial statements noted?	No

FEDERAL AWARDS

Internal control over major program	
Material weaknesses identified	No
Significant deficiencies identified not considered to be material weaknesses	None reported
Type of auditor's report issued on compliance for major program	Unmodified
Any audit findings disclosed that are required to be reported in accordance with Uniform Guidance 2 CFR 200.516(a)	No

Identification of major programs

<u>Name of Federal Program</u>	<u>Federal Financial Assistance Listing</u>
Promotion of the Humanities Challenge Grants	45.130
Dollar threshold used to distinguish between type A and type B programs	\$750,000
Auditee qualified as low-risk auditee?	No

Section II – Financial Statement Findings

2022-001 **Preparation of Financial Reports and Audit Adjustments** **Significant Deficiency**

Criteria: A properly designed system of internal control over financial reporting includes the preparation of an entity's financial statements, schedule of expenditures of federal awards (SEFA), and accompanying notes (financial reports) by internal personnel of the entity. Management is responsible for establishing and maintaining internal control over financial reporting and procedures relating to the fair presentation of the financial reports in accordance with U.S. generally accepted accounting principles (GAAP).

Condition: The Organization does not have an internal control system designed to provide for the preparation of the financial reports, including the SEFA, as required by GAAP. As auditors, we were requested to draft the financial reports. Additionally, audit adjustments were proposed during the audit to record additional grant receivable and reduce deferred revenue.

Cause: The outsourcing of preparation of the annual year-end financial reporting is not unusual in an organization of your size. We realize that obtaining the expertise necessary to prepare the financial reports, including all necessary disclosures, in accordance with GAAP can be considered costly and ineffective.

Effect: The effect of this condition is that the year-end financial reporting is prepared by a party outside the entity. The outside party does not have the constant contact with ongoing financial transactions that internal staff have. It is also possible that new standards may not be adopted and applied timely to the interim financial reporting. Furthermore, journal entries were proposed as a result of audit procedures.

Recommendation: It is the responsibility of management and those charged with governance to make the decision whether to accept the degree of risk associated with this condition because of cost or other considerations. We recommend that management continue reviewing operating procedures in order to obtain the maximum internal control over financial reporting possible under the circumstances to enable staff to draft the financial reports internally.

Views of Responsible Officials: Management agrees with the finding.

Section III – Federal Award Findings and Questioned Costs

There were no findings and questioned costs to report.